**Valencia College – Spring 2017**

Course Syllabus

**Ancient, Medieval, and Early Modern European History: To 1648**

**EUH 2000 - 25846**

**Prof. Nancy L. Maurer**

**Welcome to history class!** Our class meets on Tuesdays and Thursdays from 2:30 to 3:45 PM in classroom 8-148 on Valencia’s East Campus. This syllabus includes valuable information. Therefore, it should be kept in a convenient location and referred to it often. This syllabus is also posted on Blackboard.

**Contact Information: Office:** 8-152 **Office hours**: M/W: 10:00 – noon and 4:00 – 5:00

T/R: 4:00 – 5:00

Virtual/on-line: T/R 9:00 - noon

 The best way to contact me is via Atlas e-mail: nmaurer1@valenciacollege.edu. I am also available before and after class, and by appointment. You may also call me at 407-582-2029.

**E-mails and E-mail Protocol:** When you send me an e-mail, follow these guidelines: - Put the course info on the subject line. Example: EUH 2000 25846 - Use a proper greeting. Example: Dear Prof. Maurer - Use a proper closing including your full name. Example: Thanks, Julius Caesar

 - E-mails meeting these guidelines ***will be answered within 24 hours***, except on week-ends (after 3:00 PM on Fridays) and holidays. ***Week-end and holiday e-mails will be answered within 72 hours.***

**Attendance Policy:** Class attendance is required beginning with the first day of class. Class attendance is critical to success in this course. Attendance is taken at the beginning of each class. If you arrive late, it is your responsibility to see me immediately after class to advise me of your presence. Arriving late and leaving early will jeopardize your attendance record and your success in this course. ***All class absences are considered unexcused*** with the exception of jury duty and military duty. Proper documentation must be presented upon returning to the class in these cases. ***There is a 10% grade penalty for more than three (3) unexcused absences per semester. After five (5) absences, you will be dropped from this course.***

**Text:**  ***The textbook is required and you will need it immediately***! The textbook for this course is Joshua Cole’s *Western Civilizations: Their History & Their Culture,* Volume I, Brief Fourth Edition. It is published by W. W. Norton & Company. The ISBN is 978-0-393-26533-0. You may buy a used copy as we will NOT be using the on-line component provided by the publisher. You may buy it on-line or from the campus bookstore. .***However you obtain your textbook, it is critical that you have possession of it within the first week of class.***

**Gordon Rule:** This class meets the criteria for the Gordon Rule. All of the course’s weekly assignments and the writing portions of the exams are expected to meet the definition of “College Level Writing” which includes:

1. Writing that has a clearly defined idea or thesis

 2. Writing that provides adequate support for that idea

 3. Writing that is organized clearly and logically

 4. Writing that shows awareness of the conventions of standard written English

 5. Writing that is formatted or presented in an appropriate way

**Course Description:** This course is a survey of ancient, medieval, and early modern Western civilization with emphasis on political, social, and economic development. The course examines the ancient world, classical antiquity, the Middle Ages, the Renaissance, the Reformation and the age of religious wars, the origins of the modern states, and other topics. This is a Gordon Rule course. A minimum grade of C is required if EUH 2000 is used to satisfy Gordon Rule requirements. This is a 3-credit hour course.

**Students are expected to come to class prepared to engage in discussion,** whether in a small group, in an open class discussion, or in a written format. In order to fulfill this requirement, students are expected to prepare for class by reading the text, taking on-line quizzes, and completing research and/or written assignments. In the course of classroom discussions, the professor will take the liberty to call upon students for a response. To avoid possible embarrassment, come to class prepared to participate.

**Classroom Courtesy and Student Code of Conduct:** Valencia College is dedicated to the advancement of knowledge and learning, but is also concerned with the development of responsible personal and social conduct. By enrolling in Valencia College, a student assumes the responsibility for becoming familiar with and abiding by the general rules of conduct. The primary responsibility for managing the on-line classroom environment rests with the professor. Students who engage in any prohibited, unlawful, or disrespectful acts which result in disruption of an on-line class will be addressed by the professor. Violation of any of Valencia College’s policies/procedures or on-line classroom rules may lead to disciplinary action up to and including expulsion from the College. Disciplinary action from the College could include being withdrawn from the class, disciplinary warning, probation, suspension, expulsion, or other appropriate and authorized actions. So, act maturely; treating others with respect, verbally and online. Valencia’s Student Code of Conduct is in the current [Student Handbook](http://valenciacollege.edu/generalcounsel/policy/default.cfm?policyID=180&volumeID_1=88&navst=0) or at <http://valenciacollege.edu/generalcounsel/policy/default.cfm?policyID=180&volumeID_1=88&navst=0>

**Electronic Devices in the Classroom**: Laptops, i-pads, Androids, and smart phones are allowed and encouraged in this class. However, their sole purpose is for taking notes and doing directed research for this class. During class time, electronic devices are not to be used for any other purpose including, but not limited to: surfing the web, sending, retrieving, or reading e-mails, texting, tweeting, preparing for other classes, or playing games. Violations will be determined by the professor. Those found violating this classroom policy will lose this privilege.

**Valencia ID Cards:** Valencia ID cards are required for the use of certain services on campus, include, but not limited it the Library and the Testing Center. No other form of ID will be accepted at those locations unless you are a dual-enrolled student. Valencia ID cards can be obtained in the Security Office which is located in building 5 on the East Campus.

**Accommodations for students with disabilities:** Students with disabilities who qualify for academic accommodations must provide a Notification to Instructor (NTI) form from the Office for Students with Disabilities (OSD) and discuss specific needs with the professor, preferably during the first week of class. The Office for Students with Disabilities determines accommodations based on appropriate documentation of disabilities. The East Campus Office is located in Building 5, Room 216.

**Internet Research Statement:** Because of the variety of sources, ease of publication, lack of central control and proliferation of commercial information on the free internet, it is often hard to tell if information is reliable. Many sites contain research and information of high quality. However, unlike traditional print publications or library-based electronic resources, there is usually no process of peer review, nor is there an editor verifying the accuracy of information presented on the Internet. There are an increasing number of sites containing information that may be incomplete, anonymously written, out-of-date, biased, fraudulent, or whose content may not be factual (such as Wikipedia and blogs). Students should, therefore, use caution in the use of the free Internet for their research needs. For academic topics that are addressed in scholarly literature, using electronic databases (such as ABC-CLIO and EBSCO) or visiting the library may better meet your needs. However, each professor makes the final determination of what is or is not accepted as a valid source. See this [Valencia College tutorial](http://valenciacollege.edu/library/east/webevaiinfo.crm) for more information.

**Refer** **to the “Academic Sources” and “Citing Your Sources” PowerPoints** – posted in Blackboard – for guidelines on recognizing and using on-line, academic sources, and for properly citing your sources.

**Academic Honesty:** All forms of academic dishonesty are prohibited at Valencia College. Academic dishonesty includes, but is not limited to: *plagiarism* (turning in written work that you took, word for word, from another source and presenting such work is your own), cheating, furnishing false information, forgery, alteration or misuse of documents, misconduct during a testing situation, and misuse of identification with intent to defraud or deceive.

**Plagiarism** is often misunderstood. For the purposes of this class, plagiarism is defined as: turning in written work that contains undocumented material from another source and pretending such work is your own. Cutting and pasting portions of material from on-line sources can be considered plagiarism – including improperly cited websites. To avoid plagiarism, always include proper citations for your sources. Refer to the PowerPoint “Citing Sources,”

All work submitted by students in this class is expected to be the result of the students’ individual thoughts, research, and self-expression. **Whenever a student uses ideas, wording, or organization from another source, the source shall be appropriately acknowledged.** Students found plagiarizing on graded coursework will receive a “0” for the assignment. Other sanctions available to the professor should a violation occur are described in the [Valencia Student Handbook](http://www.valenciacollege.edu/generalcounsel/policy/default.cfm?policyID=193&volumeID_1=88navst=0).

**Course Objectives:** This course is designed to accomplish the following objectives.

* Students will be able to recall the principal persons, places, and events from the chronological framework of this course.
* Students will be able to synthesize the thematic historical influences that shaped the history of modern Europe.
* Students will be able to explain the impact of the individual, regardless of societal rank, as participants in the making of history.
* Students will be able to access the role that diversity plays in the shaping of modern European history.
* Students will be able to detect the lessons, patterns or characteristics from historical events to better understand present day happenings.
* Students will be able to interpret historical events by using appropriate historical methods.
* Students will be able to demonstrate college-level thinking and writing skills.

# Valencia Student Core Competencies: Valencia faculty has defined four interrelating competencies (Think, Value, Communicate, and Act) that prepare students to succeed in the world community. These competencies are outlined in the College Catalog. In this course, through classroom lecture and discussion, group work, and other learning activities, you will further your mastery of those core competencies. Additional information is available in the College Catalog: <http://valenciacollege.edu/competencies/>

**College Withdrawal Procedure:** A student enrolled in a full-term class is permitted to withdraw from a course on or before the withdrawal deadline of **Friday, March 31** as published in the College calendar. A student is not permitted to withdraw from a class after the withdrawal deadline. A student who withdraws from class before the established deadline for a particular term will receive a grade of “W.” **I will NOT withdraw a student from my class under any circumstances – other than in accordance with the college’s No-show Policy and the course attendance policy.** Any student who withdraws or is withdrawn from a class during a third or subsequent attempt in the same course will be assigned a grade of “F.” For a complete [policy and procedure overview](http://valenciacollege.edu/generalcounsel/policy/default.cfm?polityID+75&volumeID_1=4&navst=0):

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| --- |
| **Withdrawal Deadline** **(To receive a 'W')** |
| Friday, March 31  |

**“No Show” Status:** Students who have not attended (and participated) in class by Tuesday, January 17 will be withdrawn as a “no show.” If you are withdrawn as a “no show,” you will be financially responsible for the class and a “W” will appear on your transcript for the course.

**Student Wellness Information:** Valencia College is interested in making sure all our students have a rewarding and successful college experience. To that purpose, Valencia students can get immediate help with issues dealing with stress, anxiety, depression, adjustment difficulties, substance abuse, time management as well as relationship problems dealing with school, home or work. BayCare Behavioral Health Student Assistance Program (SAP) *services are free to all Valencia students and available 24 hours a day* by calling (800) 878-5470. Free face-to-face counseling is also available.

**Important College Dates for Spring 2017:**

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| First day of classes for EUH 2000 25846 | Tuesday, January 10   |
| Drop/Refund Deadline | Tuesday, January 17 |
| Withdrawal Deadline | Friday, March 31 at 11:59 PM   |
| School Holidays – classes do not meet | Monday, January 16 – MLK DayFriday, February 10 – Learning Day Monday, March 13 – Sunday, March 19 |
| Final Exam for EUH 2000-25846  | Thursday, April 27, 1:00 – 3:30 PM  |
| Final Grades are viewable on Atlas | Tuesday, May 2  |

**Disclaimer Statement: Changes in the syllabus and/or schedule may be made by the professor at any time during the course and will be announced in class. It is your responsibility to stay informed of any changes.**

**Evaluations:**  The means of evaluation used in this course will include: quizzes, discussions, class preparations and exams.

**Quizzes:** This course 13 quizzes. The quizzes will be administered in class and will cover material presented in class, the textbook, and other course documents. These quizzes are short-answer and/or multiple-choice. Most quizzes are worth 10 points. In-class quizzes will be given at the beginning of class. Students who arrive late will NOT be given extra time in which to complete their quiz. ***There are no make-up quizzes – for whatever reason.*** However, I do drop the lowest 10-point quiz grade when calculating final grades.

**Research Discussions:** There are four research discussions throughout this course. These are worth 25 points each. You will be graded on the quality of your research/preparation, your active participation in the discussion, and your post-discussion written reflection paper or class presentation.

**Class Preparations:** This class has 13 weekly preparation assignments. The instructions for each prep assignment will be provided in class or via Blackboard prior to the due date. ***All written work for this class must abide by the Guidelines for Written Work*** shown below. **I do not accept late or hand-written work.**  However, I do drop the lowest 10-point class preparation assignment grade.

**Exams:** Ther**e** are four exams for this course: 2 unit exams, a mid-term exam, and a final exam. The unit exams are worth 50 points; the mid-term and final exam are each worth 100 points. The unit exams will be posted in Blackboard; the mid-term and final exam will be taken in class. A study guide will be provided in Blackboard at least a week before each exam date.

**NOTICE: *Not taking the final unit exam will result in failing this course unless prior specific approval has been granted by the instructor or department dean.***

**Guidelines for Written Work:** All written work submitted to the professor must meet the following guidelines *in addition to collegiate standards for grammar and spelling*.

* All work must be ***typed***. When submitting work electronically, it must be ***saved in a .doc format.***
* All work must be ***double-spaced*** (with the exception of your paper’s heading.)
* Use a 12-point font; Times New Roman or Arial are preferred.
* ***Always include your word count.*** It should be shown at the end of the last page of type.
* ***Use this heading format***. Place heading in the upper left-hand corner:
	+ Your name
	+ The date
	+ Course’s CRN: EUH 2000 25846
	+ Class date and time: T/R 2:30 – 3:34
	+ Title (ex: The European Union)
* ***Always cite your sources! Use in-text citations***. Citations are required, even if you are paraphrasing or if the only source you use is the course textbook. ***Refer to the “Citing Sources” PowerPoint*** for further clarification on in-text citations. ***Do NOT use MLA format*** *for your citations or Works Cited*.
* ***When answering a question***, first, type the question, and then provide the answer starting on a new line. When answering more than one question, repeat this process for each question.
* ***Staple*** assignments that are more than 1 page. Do NOT fold the page corners or use a paper clip.

***Assignments that do not meet these requirements will be penalized.***

**Grading Scale**: The following grading system will be used for calculating final grades. I use standard rounding procedures. For example, a 69.5 will be rounded up to a 70, but a 69.4 will be rounded down to a 69.

A 100 - 90

 B 89 – 80

 C 79 – 70

 D 69 – 60

 F 59 – below

 Points will be assigned as follows: 2 Unit Exams at 50 points each 100 points

 Mid-term Exam at 100 points 100 points

 Final Exam at 100 points 100 points

 13 Quizzes at 10 points each 120 points\*

 13 Class Preps at 10 points each 120 points\*

 4 Discussions at 25 points each 100 points

 Total Available Points 640 points\*\*

**Disclaimer Statement: Changes in the syllabus and/or schedule may be made at any time during the term by announcement of the professor. It is your responsibility to stay informed of any changes.**

*He who knows nothing of the time before he was born,*

*Remains forever a child*

Cicero (106-143 BCE)